



भा.कृ.अनु.प. -महात्मा गाँधी समेकित कृषि अनुसंधान संस्थान
पिपराकोठी,मोतिहारी (पूर्वचम्पारण),बिहार-845429
ICAR-Mahatma Gandhi Integrated Farming Research Institute
Piprakothi, Motihari, East Champaran, Bihar-845429



फ़ा.क्र./ F.No. 1-8/2023-24/MGIFRI

दिनांक/ Date: 18.06.2024

To
The Directors/ Project Directors of all ICAR Institutes/Project Directorates/NRCs/ATARI etc.

Sub: Filling up the posts of Administrative Posts at ICAR-MGIFRI, Motihari on deputation/
permanent absorption/ transfer basis – reg.

Sir/ Madam,

It is proposed to fill up the following vacant posts at ICAR-MGIFRI, Motihari on deputation/
permanent absorption/ transfer basis, on priority, among the eligible ICAR employees who fulfil the
requisite qualification as mentioned below.

Sl. No.	Name of post	No of Posts	Pay level	Eligibility criteria
1.	Assistant	03(UR) 01(OBC)	Pay level-06	By deputation from amongst regular UDCs in an ICAR Institute/Headquarters having at least ten years of regular service in the grade. Or Holding the analogous post on regular basis in parent cadre/department.
2.	Upper Division Clerk (UDC)	02 (UR)	Pay level-04	By deputation amongst the officials of ICAR System or Central Government or State Government or Union Territories or Autonomous Bodies or PSUs, (i) Holding the analogous post on regular basis in parent cadre/department. Or (ii) Having eight (08) years of regular service in Pay level-2 (Rs.19900-63200) (Pre-revised Pay Band-1), Rs.5200-20200 with GP Rs.1900 in parent cadre/department.
3.	Lower Division Clerk (LDC)	02 (UR)	Pay level-02	(i) LDCs of other ICAR Institutes/Headquarters, who have successfully completed probation period and confirmed in the ICAR service, desiring transfer can be appointed against the vacancies meant for direct recruitment. Or (ii) LDCs from the Central Government/State Government/Central Autonomous Bodies/Statutory Bodies/PSUs, who have confirmed in their parent organization after successfully completing probation period, desiring transfer and possess the educational qualification prescribed (12 th Class or equivalent qualification from a recognized Board or University and a typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer) for direct recruitment, can be appointed against the vacancies meant for direct recruitment.

				Note: Request of LDCs of ICAR system for appointment through transfer shall be given preference over the requests of LDCs of other organizations.
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(UR: Un-reserved; OBC: Other Backward Caste)

Note: -

1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years,
2. Preference in deputation will be given to the officials of ICAR System.
3. The departmental officials in the feeder cadre, who are in the direct line of promotion, shall not be eligible for consideration for appointment on deputation.
4. The maximum age limit for appointment on deputation/deputation (including short term contract) shall 'not exceeding fifty-six years' on the closing date of receipt of application.
5. The official, who initially comes on deputation and considered suitable for the post, may be permanently absorbed by the appointing authority, if no incumbent is available in the feeder cadre, in accordance with guidelines of DoP&T/GoI and the parent Department agrees to the proposal of permanent absorption.

It is requested that the above vacancies may kindly be circulated widely amongst the eligible and desired candidates, working in ICAR HQ/Institute/Regional Stations etc. Application of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the enclosed proforma alongwith the following documents.

The applications received without APAR/CR dossiers or Vigilance Clearance or Integrity Certificate will not be entertained. The application should reach this office on or before 31.07.2024.

Encl.: Format of application


(Sanjib Kumar)
Assistant Administrative officer



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PROFORMA

Application for the post of _____ on deputation/permanent
absorption/transfer

1.	Name of the candidate (CAPITAL LETTERS)				
2.	Post Applied for				
3.	Date of Birth (DD/MM/YYYY format)				
4.	Present Post held on regular basis with the date of appointment				
5.	Date of confirmation/post held substantively				
6.	Name of the Institute/Office where presently working and postal address				
7.	Present basic pay with pay level				
8.	Category to which the candidate belongs(SC/ST/OBC/EBC/UR)				
9.	Father/Husband Name				
10.	Address for Communication				
11.	Mobile No.				
12.	Email Id (preferable @icar.gov.in)				
13.	Educational Qualifications				
	Name of the Institute	Post Held	Scale of pay	Period From-To	Nature of duties performed

14. Any other relevant information, if any

Signature of the Candidate

DECLARATION BY THE CANDIDATE

I..... hereby declare that all the statements made in the application form are true, complete and correct to the best of my knowledge and belief.

Date:

Official Email ID:

Mobile No.:

(Signature of the candidate)

CERTIFICATE FURNISHED BY THE HEAD OF THE OFFICE

1. It is certified that the information furnished by the candidate has been verified from the office/Service records and found correct.
2. Certified that no Vigilance or Disciplinary cases is pending or being contemplated against him/her.
3. Certified that no minor/major penalty has been imposed on him/her.
4. Attested copies of last five (05) years APAR are enclosed.

(Signature of the Head of Office)